CONTRIBUTION AFFIRMATION



This letter may be used to address the following <u>invalid matching claim code(s)</u> found in your campaign's statement review:

DOC-5: Illegible Backup Documentation

DOC-6: Contributor Name Missing or Unclear on Backup Documentation

DOC-7: Instrument Code Missing or Unclear on Contribution Card

DOC-8: Contribution Amount is Missing or Unclear on Backup Documentation

DOC-9: Contribution Date Missing or Unclear on Backup Documentation

DOC-10: Required CFB Affirmation Statement Missing or Incorrect

DOC-11: Not Properly Signed or Affirmation Not Required Online

DOC-12: Contribution Not Payable to Principal Committee or Campaign

DOC-16: Contribution Card Printed Without a Required Element

Send this letter to a contributor to complete and return to your campaign:

- ✓ Insert all required information (i.e., contributor and contribution-specific information and campaign contact information).
- ✓ Send the letter by mail or email to the contributor and direct the contributor to return it to your campaign.

This letter can also be generated directly from C-SMART. For more information, see C-SMART Help.

For more information on responding to invalid matching claims, refer to the <u>Invalid Matching Claims (IMC)</u> <u>Codes</u> guidance document and Chapter 5 of the <u>Campaign Finance Handbook</u>. If you have any questions, contact Candidate Services at (212) 409-1800 or <u>CSUmail@nyccfb.info</u>.

Dear,	Committee Use Only Transaction ID:
Thank you for your contribution to	
The New York City Campaign Finance Board (CFB) matches contributions from residents with <u>public funds</u> . In order for your contribution to be eligible for modetails below.	-
Committee Name:	
Contributor Name:	
Amount:	
Date:	
Contribution Type:	
I hereby affirm that I was not, nor, to my knowledge, was anyone else, reimbo contribution; that this contribution is not being made as a loan; and that this from my personal funds or my personal account, which has no corporate or I	contribution is being made
Contributor's Signature	Current Date
Please return this letter to the campaign as soon as possible by mail or emai	l:
If you have any questions please contest us at	
If you have any questions, please contact us at or	
Thank you again for your support.	